

EMERALD LAKES ASSOCIATION, INC.

1 Glade Drive
Long Pond, PA 18334
Phone: (570)-646-2622 / Fax: (570)-646-0838

Compliance Permit Application Check List

Porches, Decks, Sheds, Fences, Docks

DATE: _____

OWNER: _____ **BUILDER:** _____

LOT NO.: _____ **STREET:** _____

Please use this form as your Check List in assembling and returning the required documents.

- Application for Emerald Lake's Compliance Permit
- Construction permit fee:
 - Porch, deck: \$45.00
 - Shed under 144 sf: \$25.00
 - Shed over 144 sf: \$125.00
 - Fences: \$25.00
 - Docks: \$25.00
- Copy of Township Zoning Permit
- Copy of Guardian Building Permit
- Copy of Government agency approval is required for the dock permit application
- Signed copy of Construction contract
- Copy of a sketch, drawing, or picture showing details of the improvement
- Copy of plot plan showing setbacks and location of proposed improvement.
- Copy of Contractor's liability insurance coverage

The CEO will begin reviewing your application upon receipt of all of the above listed requirements.

1 October 2010

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ELA COMPLIANCE PERMIT APPLICATION

Lot No.: _____ Street: _____

Type of Permit Requested: _____ (house, garage, deck, alteration, fence, dock, etc.)

OWNER INFORMATION:

Name: _____ **Phone:** _____

Address: _____ **Cell:** _____

_____ **Email:** _____

CONTRACTOR INFORMATION:

Name: _____ **Phone:** _____

Address: _____ **Cell:** _____

_____ **Email:** _____

Contact Person: _____

It is agreed that it is the sole responsibility of the Contractor/Property Owner to maintain a safe construction site, one free of all attractive nuisances. **They are fully liable for any violation committed by any subcontractor or supplier.** The property owner agrees to locate all improvements within the setbacks indicated on the surveyor's certified report. All work is to be done in accordance with Federal, State, Municipal, and Emerald Lakes Rules and Regulations. It is further agreed that the Code Enforcement Officer (CEO) will perform inspections to ensure compliance the Rules and Regulations

Property Owner's Signature: _____ Date: _____

Contractor's Signature/Title: _____ Date: _____

Issue: 1 October 2010